

CLASSIC FORMULA FORD CLUB



CLUB RULES

(CONSTITUTION)

1. TITLE.

The name of the Club shall be the "Classic Formula Ford Club", hereafter referred to as "The Club".

2. OBJECTS.

- a) To further interest in Classic Formula Ford 1600 Racing for Formula Ford 1600 Cars built prior to 31st December 1981.
- b) To provide members with information, advice and assistance on matters connected with motoring and motor sport.
- c) To promote Classic Formula Ford 1600 Motor Racing in accordance with the Rules of the Motorsport UK.
- d) To arrange tours, lectures, discussions and social and other meetings.
- e) To afford members such benefits and privileges as it may be possible to arrange.

3. CONSTITUTION.

Ladies and Gentlemen of not less than (16) years of age shall be eligible for membership. The membership shall consist either of Racing Members or Associate Members.

4. MANAGEMENT.

The authority and responsibility for the transaction of the business of the Club for its management shall be vested in a Committee, who, in addition to the powers and authorities by these rules expressly conferred on them, may exercise all powers and do all acts in furtherance of the objects for which the Club is established or done by the Club in General Meeting.

5. ELECTION OF OFFICERS.

The President and Vice President of the Club and the Treasurer, Club Secretary and Committee shall be elected at the Annual General Meeting and, subject to termination of office by resignation at the next Annual General Meeting following their appointment. The Committee shall have the power to co-opt other members as they deem necessary. The retiring officers and other members of the Committee shall be eligible for re-election.

6. COMMITTEE.

The Committee shall consist of not less than eight and not more than twelve members, inclusive of President and Vice-President who shall be ex-officio Members of the Committee. One half of the members of the Committee shall form a quorum. The Committee shall consist of the following Members:

Competition Secretary
Club Secretary
Club Treasurer
Membership Secretary
Marketing Coordinator
Drivers Representative
Cars for Sale Coordinator
Website Coordinator
Child Protection Officer

Nominations of Candidates for election to the Committee must be received by the Club Secretary not less than seven days before the Annual General Meeting, with an intimation in writing signed by each Member nominated that they are willing to serve. Nominations of Candidates shall be signed by the member proposing them. The Committee shall have the power to appoint a Sub-Committee of not less than three persons to meet on its behalf in respect of any matter which is specially referred to such a Sub-Committee.

7. MEETING OF COMMITTEE.

The Club Secretary either of their own accord or by the direction of the Coordinator shall unless otherwise agreed by all the Committee give at least 7 days written notice of a meeting.

8. ABSENCE FROM COMMITTEE.

Any member of the Committee who shall, without sufficient reasons, absent themselves from three consecutive Committee meetings may be called upon to resign their position upon the Committee.

9. DUTIES OF CLUB SECRETARY.

It shall be the duty of the Club Secretary to attend in person or by deputy, all meetings of the club and all meetings of the Committee to take minutes of the proceedings. Such minutes shall be entered in a book and presented for confirmation at the following meeting.

10. BANKING.

All moneys of the club shall be banked by the Treasurer/Membership Secretary in the name of the Club, and no disbursements shall be made therefrom except in accordance with the form or forms authorised by the Committee.

11. ELECTION OF MEMBERS.

Applications of candidates for membership of the club shall be submitted to the committee by the Membership secretary, and the election of such candidates shall be at the discretion of the Committee. The name and address and description of the candidate shall be stated on each application submitted to the committee.

Membership of the club shall continue only for the period covered by the current subscription, and members shall be subject to re-election annually by the Committee.

All applications must be made by an individual in their own correct name and be signed by the said applicant personally. Applications by persons under the age of 18 years must be countersigned by a parent or guardian.

12. MEMBERSHIP OF ANY OTHER CLUB.

All Club Members are free to be members of any other Motor Club.

13. PROVISIONAL MEMBERS.

Any candidate for membership of the club who has had their subscription accepted by the Membership Secretary shall become a provisional member of the club. Provisional membership of any candidate shall only hold good until the meeting of the Committee next after payment of the subscription of such candidate.

14. VOTING OF COMMITTEE MEMBERS.

Each member present at a meeting of the Committee shall be entitled to exercise one vote. The Committee shall vote by ballot if any member present so demands. A vote of one third against any

application for membership shall exclude from membership.

15. SUBSCRIPTION.

The Annual Club Subscription shall be £100 for a Racing Member or £10 for Associate Membership.

16. PAYMENT OF SUBSCRIPTIONS.

Each Season it will be permissible for a Competitor to enter a single Classic Formula Ford Event without it being necessary for that Competitor to join the Classic Formula Ford Register/Club for the full season. If the Competitor wishes to enter subsequent events within the same season the Annual Club Subscription must then be paid prior to the second event entered.

For the avoidance of doubt a "Double Header" meeting consists of one or two qualifying sessions and two races held at the same race circuit over between one and three days. A "Single Header" meeting consists of one qualifying session and one race held at the same race circuit over between one and three days. Either of these types of meeting represents a single Event as described above.

A "Season" relates to the series of races held in any one Calendar year which count as points scoring rounds determining the outcome of the Classic Formula Ford Championship for that year.

17. NEW MEMBERS.

Any member who has been notified of their election and who fails to pay their subscription within one month of such notification shall be again requested in writing by the Membership Secretary or Treasurer to pay the same, and, if they fail to make payment within fourteen days thereafter their election shall be ipso facto, null and void. No newly elected member shall be entitled to any of the privileges of membership until after the payment of their first subscription.

18. NON-PAYMENT.

Any member of the club who has not paid their subscription within two clear months of the date on which it became due shall be notified of the fact in writing by the Membership Secretary or the Treasurer, and one month thereafter any member who has still failed to pay their subscription may, unless sufficient reason be shown to the satisfaction of the Committee be taken off the Register of members forthwith. No member whose subscription is in arrears shall be eligible to take part in any competitions organised by the club and under the rules of the MSA.

19. RESIGNATION.

Any member wishing to resign their membership shall give notice in writing of such desire to the Membership Secretary on or before the date on which their subscription would have become due for renewal in any year, otherwise they shall be liable to pay their subscription for the ensuing year. Also any member ceasing, voluntarily or otherwise, to be a member of the club, shall thereafter cease to have any claim upon the property of the club or to enjoy any privileges of membership, but he or she shall remain liable for the payment of any debts due to the club from him or her.

20. USE OF CLUB NAME AND ADDRESS.

The name and address of the club shall not be given by a member as their address for trade, advertising or business purposes or in connection with any legal proceedings.

21. EXPULSION OF MEMBERS.

It shall be the duty of the Committee if at any time they shall be of the reasonable opinion that the interests of the club so require, by letter, to invite any member to withdraw from the club within a time specified in such letter, and in default of such withdrawal to submit the question of their

expulsion to a meeting of the Committee to be held within six weeks after the date of such letter. Members of the Committee shall be given at least 7 days notice that a question of withdrawal or expulsion is to be discussed at a meeting of the Committee. The member whose expulsion is under consideration shall be given at least 7 days notice of such a meeting and shall be allowed to offer an explanation of their conduct verbally or in writing and if two thirds of the members present shall then vote for their expulsion, they shall thereupon cease to be a member of the club.

22. THE ANNUAL GENERAL MEETING.

The Annual General Meeting of the club shall be held in the month of October in each year upon a date and at a time to be fixed by the Committee. The Annual General Meeting shall: a) Receive from the Committee a full statement of accounts showing the receipts and expenditure for the year ending. b) Receive from the Committee a report of the activities of the club during the said year. c) Elect the President and Vice President, and the Club Secretary and Treasurer of the club. d) Elect the Committee. e) Decide on any resolution which may be duly submitted to the meeting as hereinafter provided.

23. SPECIAL GENERAL MEETINGS.

A Special General Meeting may be convened by direction of the Committee, or on a requisition of the Club Secretary stating the business for which the Special General Meeting is required and signed not less than 12 members. If the meeting so requisitioned is not convened within 21 days, the said 12 members may convene such meeting. 15 members shall form a quorum.

24. AGENDA.

When members wish a matter to be discussed at a General Meeting, the text of such matters signed by any member shall be sent to the Club Secretary at least 14 days before the date of such meetings, so that it may be included in the Agenda.

A copy of the Agenda shall be sent to each member at least five days prior to the meeting, but the fact that any member has not received a copy of the Agenda shall not invalidate the proceedings. No business which is not included in the Agenda shall be discussed at the meeting unless every member present is in favour thereof. Should the proposer of any motion fail to move a resolution in respect of the relevant item on the Agenda, then any other member shall be entitled to do so.

25. VOTING.

Every person with a right to be present may exercise one vote. The Coordinator shall not vote except in the exercise of a casting vote. At all General Meetings, except as provided in Rule 30, a majority of votes decides a resolution.

At any General Meeting any (12) members may demand a Poll, and thereupon the meeting shall be adjourned to a time and place to be named by the Coordinator, and a postal vote shall be taken of all members of the club, the decision of the members, as shown by a postal vote, shall be reported to the adjourned meeting, and shall be deemed to be the decision of such meeting. The Rules relating to collective vote and proxies shall apply as in Clause 14 hereof.

26. RIGHT TO BE PRESENT.

No-one can take part in General Meetings unless he/she has been duly elected as a Member of the Club, and has paid their subscription according to the rules.

27. OBSERVANCE AND INTERPRETATION OF RULES.

Every member binds themselves to abide by the rules of the club, and also by any modifications thereof made in conformity with such rules, and also to accept as final and binding the decision of the Committee in all cases of dispute or disagreement as to the interpretation of these rules.

28. ALTERATION OF RULES.

Any alterations may be made in these rules by a General Meeting provided (a) that details of the proposed alteration or alterations are included in the notice of the General Meeting and (b) that the resolution proposing such alteration is carried out by two thirds of those present and voting at such General Meeting or by two-thirds of those voting should a Poll be demanded as provided for in Rule 27.

29. EVENTS.

All motor competitions organised by the club shall be held under the rules and requirements of the MSA. Any member convicted of an offence arising out of their being in charge of a motor vehicle in any club event or on club business shall be thereupon be liable to expulsion from the club under Rule 21.

30. COPIES OF RULES.

Every member shall be furnished with a copy of the club rules and regulations on election.

31. BADGES.

Any badges or Membership Cards issued to a member or for a club shall remain the property of the club. On termination of their membership, members shall deliver up such badges or Membership Cards to the Membership Secretary.

32. CHILD PROTECTION

As the Club permits Members under the age of 18 it has a Child Protection policy which is available upon request.

33. DISSOLUTION.

The club may be dissolved by a Special General Meeting convened by direction of the Committee, or on the requisition of the majority of the members. If the resolution of dissolution be duly passed, the Committee shall forthwith liquidate the affairs of the club, and if there be any surplus assets on realisation, these shall be disposed of at the discretion of the Committee.

CLASSIC FORMULA FORD CLUB



COMMITTEE MEMBERS

President	Stuart Kestenbaum
Vice President	Rick Morris
Competition Secretary	Andrew Smith
Club Secretary	Marion Saunders
Club Treasurer	Jackie Withey
Membership Secretary	Marion Saunders
Marketing Coordinator	Ian Jeary
Drivers Representative	Mike Saunders
Cars for Sale Coordinator	Dave Malpas
Website Coordinator	Andrew Smith
Child Protection Officer	Richard Yeomans